



Kent HAF Programme May 2024

Newsletter

Thank you!

We would like to start by thanking all of you for your hard work and commitment in delivering your HAF Programme over Easter. Please ensure that all your documents are signed and returned so that we can process any funding that is still outstanding.

Thank you also to everyone for sharing your photos and videos on social media and for using **#HAF2024** and tagging **@educationgovuk** in the posts. We are really enjoying looking through the various activities that have taken place this Easter.

Listening to You

We have heard from many partners about the increase of numbers of children and young people attending HAF Programmes who have diagnosed and undiagnosed SEND. Many of these are autistic. To support you and the professional development of your staff team we have worked with the **Autism Trust** to offer some **FREE** training.

Autism Trust Training

You will be able to sign up no more than two members of staff from each site from which you operate to complete this training. In response to feedback from partners we are offering a Saturday morning for staff who may be school based in term time, as well as a weekday for other staff. The training will be held on:

Saturday 8 June 10am to 1pm at Lower Grange Farm Activity Centre, Grange Lane, Sandling, Maidstone ME14 3DA

OR:

Tuesday 11 June 10am to 1pm at Baypoint Sports Club, Ramsgate Rd, Sandwich CT13 9QL

To book places on this training please email the HAF Programme inbox KentHAF@theeducationpeople.org and include the following details:

- Which session is being booked (8 June or 11 June)
- Name of person attending
- The organisation they are from
- Which site they are based at
- Any dietary requirements.

Please book no later than Friday 31 May.

Whilst this training is free, please be aware that there may be a charge if staff who sign up do not attend on the day.



Network Meetings

In preparation for the summer delivery, we have two sessions planned. There will be a **drop-in session** on **Tuesday 18 June** 10am to 1pm, for you to book a slot and discuss any subject that is pertinent to your summer delivery. This will be held at:

Venue to be confirmed, Wrotham Road, Meopham, Gravesend DA13 0AH.

To book: please email the HAF Programme inbox with the name of the person attending, any dietary requirements, and the time that you would like, as well as the area that you would like support with by **Friday 7 June**.

There will also be a **full network meeting** with more opportunities for you to spend time with other partners who deliver the HAF Programme. This will be held on **Tuesday 25 June** 10am to 1pm and there will be a focus on how the HAF Programme fits into the new wrap around agenda which was launched by the DfE. We offer two places per site where you deliver your HAF Programme. This meeting will be held at:

Lower Grange Farm Activity Centre, Grange Lane, Sandling, Maidstone ME14 3DA.

To book: please email the HAF Programme inbox with the name(s) of the person, the partner they are representing, the site that they are based at and any dietary requirements by **Friday 14 June**.

Microsoft Teams 'Summer Chat'

We are offering each partner the opportunity to have a one on one chat with a member of the HAF Programme team before their summer delivery. These will take place during the week of the **1 July**. Please email the HAF Programme inbox with your available days and times and a brief description of what you would like support with, and a member of the team will be in touch to book a meeting.

Case Studies

Please use the attached template as a guide to send us case studies which we can share with the DfE as evidence of the impact of your HAF Programme.

Summer Programme Updates

You should have received the form which you need to complete to confirm the summer delivery venues, dates and times for your HAF Programme. Please complete these and return them as soon as possible, and **at the latest by Friday 24 May**.



Safeguarding Training

You may be familiar with the Kent Safeguarding Children Multi-Agency website - <https://www.kscmp.org.uk/>

The presentation of the site has been updated. When you go in click on training and resources, then multi-agency training. The information is now in a catalogue, and E-Learning is separate to face to face training and bespoke training. If you are not familiar with what the site offers, please visit the catalogue. Many of the courses are free.

https://www.kscmp.org.uk/_data/assets/pdf_file/0019/161146/KSCMP-multi-agency-training-catalogue-February-2024.pdf

Working with Schools

A successful Programme delivery usually depends on the quality of the relationship between the HAF Programme partner and the schools from which children attend. Prior to the summer delivery please work hard to engage with the appropriate schools (primary, secondary or SEND) which are local to your Programme.

It helps us enormously if we know which schools you predominantly work with at each HAF Programme site. Feedback is demonstrating that families are not always familiar with their local HAF Programmes. If you have any updated information to share, please email the HAF Programme inbox.

Sun Protection

The MET office is predicting a heatwave in summer 2024, with some of the hottest temperatures on record. Please plan for this and there is information below.

Activating sun protection: to support sun protection within HAF Programme activities and beyond, the Melanoma Fund is launching their sunboard campaign for 2024, offering providers the opportunity to allow ALL children access to sunscreen when playing outdoors, at a time when sunburn is most common.

The wall mounted sunboards, which can house a full litre of SPF50 sunscreen, come with a refillable dispenser, sun safety tips, and an adjustable UV dial to educate children that SPF50 is only required when the UV Index is 3+. The idea ensures that if children arrive without sunscreen, they can still protect their skin.

The idea is part of the 'Outdoor Kids Sun Safety Code', a FREE accreditation campaign for groups and individuals that work with children outdoors, offering downloadable resources that are fun and easy to implement. All providers can get accredited, simply forward them this information and the link below: <https://www.melanoma-fund.co.uk/ok-sun-safety-code/get-sun-protectionaccredited/>

To support costs, why not get your sunboards sponsored, providing an impactful advertising opportunity for local/regional groups or individuals who want to give something back.



Sunboards, which are available at subsidised prices, include delivery, branding and a small donation to the Melanoma Fund. For all details including costs visit <https://www.melanoma-fund.co.uk/sunscreen-support/> or email: info@melanoma-fund.co.uk.

Looking Ahead

Below is some recently published guidance regarding partners who are delivering HAF Programmes.

Holiday and Food Programme Childcare

The [DfE-funded holiday and food \(HAF\) programme](#) is primarily for school-aged children from Reception to the end of Year 11 who are entitled to free school meals.

Clubs offering the HAF Programme may need to register with Ofsted. It depends on the provision they offer. They may also choose to register on the voluntary part of the Childcare Register, or they may be exempt and choose not to register. Both clubs and providers that would require registration with Ofsted, and those that are exempt, can participate in the HAF Programme.

If you are a HAF Programme provider, it is your responsibility to understand whether you are required by law to be Ofsted registered. You must continue to review your status as and when the provision you are offering changes.

The requirement to register with Ofsted depends on:

- the nature of the childcare you are providing
- the ages of the children
- the number of days you will provide care each year

Even if you are not required to register with Ofsted, you may be eligible to [register on the voluntary part of the Childcare Register](#) if you meet the requirements. This is necessary if you want parents to be able to use their Tax-Free Childcare entitlements.

The key things to consider for whether you need to register are the type of provision, the age of the children and the hours offered.

The type of provision you offer:

If you provide activity-based sessions, you can only legally offer 1 or 2 types of activities from the list below, otherwise you will not be exempt from compulsory registration:

- school study support or homework support
- sports
- performing arts



- arts and crafts
- religious, cultural or language studies

Remember that we do not necessarily expect everyone working there to be a specialist coach, but they should have relevant skills to help children improve.

The age of the children attending, and the hours offered:

You must register if you provide care for children aged under 8 for more than 2 hours a day. However, there are exceptions in the activity-based exemption that mean you can care for children aged under 5 for up to 4 hours, and for longer than 4 hours if children are over 4.

Why Register with Ofsted?

It may allow parents to gain financial assistance with their childcare costs.

Parents can redeem employer-supported vouchers against childcare costs.

And families may be eligible for Tax-Free Childcare, or the childcare costs element of Universal Credit (UC). Through UC, families may be able to [claim back up to 85% of their childcare costs](#) if they are attending and paying for extra childcare at Ofsted-registered settings.

There is a [HAF bitesize session on Ofsted registration benefits and considerations](#).

Future Proof Your Offer

We don't know what the future holds for HAF Programme funding so please consider registering with Ofsted to support your growth going forwards. Please be aware that it takes some time (six months plus) to get an Ofsted registration.

Thank you for Registering as a Food Business

We really appreciate the cooperation that we have had from partners in this matter. If you have any food hygiene certificates that you have not sent in, please do so prior to the summer delivery.

Certificates

Please ensure that you send in any updated documentation in preparation for the summer delivery.

- Insurance - if this is going to be renewed before the summer delivery.
- First aid certificates for any new staff that you are using to deliver your summer programme.
- Updated first aid certificates for staff if they are more than three years old.
- Food hygiene certificates for all staff who will be handling food, including snacks.
- A list of all your staff who hold HAF Programme safeguarding certificates - you may keep the certificates.



- Up to date Designated Safeguarding Lead certificates – please remember that these are only valid for two years.

Thank You is Not Enough!

You are an amazing group of people who work very hard to support some of the most vulnerable children and young people in the county. We do not take this for granted and appreciate all that you do.

The team is here to support in any way that we can, and we look forward to seeing you at one of the many opportunities coming up before the summer delivery.

Thank you!

The Kent HAF Programme team.